

Application For Employment

The Human Rights Codes prohibit discrimination in employment because of race, ancestry, place of origin, colour, national or ethnic origin, citizenship, religion, creed, sex or sexual orientation, age, marital or family status, record of offenses (including an offence in respect of any provincial statute), handicap, disability, language (Province of Quebec)

Date: _____

PERSONAL

Name _____
Last First Middle Initial

Present Address _____
No. Street City, Province Postal Code

Telephone No. (____) _____

Job(s) Applied for 1. _____ Rate of Pay expected \$ _____ per _____
2. _____ Rate of Pay expected \$ _____ per _____

How did you learn of this opening? _____

Do you want to work [] Full Time or [] Part time . Specify days and hours if Part time.

Have you worked with us before? _____ If yes, when? _____

If hired, on what date will you be able to start work? _____

Are there any other experiences, skills or qualifications which you feel would especially fit you for work with us?
(If necessary, additional space is provided to complete this section of Page 3 under Personal References) Please
exclude activities which would indicate any prohibited grounds of discrimination listed above.

If hired, do you have reliable means of transportation to get to work? _____

EDUCATIONAL BACKGROUND

	Elementary School					High School					Undergraduate College/University				Graduate/Professional			
	4	5	6	7	8	9	10	11	12	13	1	2	3	4	1	2	3	4
Years Completed																		
Diploma/Degree																		
Describe Course of Study, (Do not give name of school)																		
Describe any specialized training or apprenticeship skills and extra curricular activities																		
Describe any honours you have received																		

PRIOR WORK HISTORY (LIST IN ORDER, LAST OR PRESENT EMPLOYER FIRST)

<u>DATE</u> FROM/ TO	NAME AND ADDRESS OF EMPLOYER	<u>RATE OF PAY</u> START/FINISH	SUPERVISORS NAME AND TITLE	REASON FOR LEAVING
Describe in Detail the work that you did				

<u>DATE</u> FROM/ TO	NAME AND ADDRESS OF EMPLOYER	<u>RATE OF PAY</u> START/FINISH	SUPERVISORS NAME AND TITLE	REASON FOR LEAVING
Describe in Detail the work that you did				

<u>DATE</u> FROM/ TO	NAME AND ADDRESS OF EMPLOYER	<u>RATE OF PAY</u> START/FINISH	SUPERVISORS NAME AND TITLE	REASON FOR LEAVING
Describe in Detail the work that you did				

May we contact the employers listed? _____ If no, indicate which ones you do not wish us to contact.

PERSONAL REFERENCES

Give the names of at least three persons that can supply information pertinent to your job performance (excluding former employers or relatives)

Name and Occupation	Address	Phone Number(s)

Occasionally the form of an application blank makes it difficult for an individual to adequately summarize their complete background. To assist us in finding the proper position for you in our company, use the space below to summarize any additional information necessary to describe your full qualifications.

Thank you for completing this application form and for your interest in employment with us. We would like to assure you that your opportunity for employment with this company will be based only on your merit and on no other consideration.

**PLEASE READ CAREFULLY
APPLICANTS CERTIFICATION AND AGREEMENT**

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal

Signature of Applicant _____